

THE JANUARY TERM HELD ON THE 13th DAY OF FEBRUARY 2023

The County Commission convened at 9:00 a.m., pursuant to adjournment on February 7, 2023. Present: Joseph Kaimann, Presiding Commissioner; Matt Bass, Associate Commissioner District 2; and Taylor Flynn, Deputy Clerk. Absent: Mike Mueller, Associate Commissioner District 1. The following proceedings were held:

Invocation given by Commissioner Bass.

Eric Tapley, Highway Department

- Discussed general road maintenance and improvements: Tree removal continues on John Creech Road; Crews are patching over newly installed culvert pipes on St. Alphonsus, Mennemeyer, Paulsmeyer, Harmony Grove, and Birkhead Roads; Culverts are being replaced on Hammett, Mudd, Blue Goose, and S. Chantilly Roads this week; Elm Tree Road culvert replacements are tentatively scheduled in a few weeks.
- Commissioner Bass made a motion to remove the following items from the Highway Department inventory: office chair, inventory tag# 1148, dispose via trash; truck tool box, inventory tag# 3845, dispose via trash; CAT Asphalt Pave AP-555, sell on auction via Purple Wave; CAT 140M Grade, sell on auction via Purple Wave. Commissioner Kaimann second. All ayes to carry the motion.
- Commissioner Bass made a motion to adopt a 35 MPH speed limit ordinance on Keelstone Road. Commissioner Kaimann second. All ayes to carry the motion.
- Discussed status of the US-61 Outer Road Project

Robert Henebry, Project Coordinator

- Henebry presented his report on current projects: Discussed upcoming bid lettings; Henebry stated the plans for the Emergency Housing & Crisis Stabilization Center have been reviewed by the Lincoln County Fire Department and received a rating of 13R; Discussed status of the evidence building remodel/addition; Discussed status of Collector's Office remodel. Meeting with contractors for the project this week.

New Business

- Commissioner Bass made a motion to approve the following records disposition of the Treasurer's office: GS 034 Federal & State Tax Records, State Withholding Payments, 2011-2015; GS 011 Cash Receipts, Cash Log, 2015; GS 076 Administrative Reports, A/R & A/P Journal Entries & QuickBooks Receipts, 2015; GS 076 Administrative Reports, AP Journal Entries, ESRD Forms, School Building Revolving Fund Forms, Fines Distribution, Surtax, SARRU/Private Car Tax, FIT & FIT Interest, Tax Collector Reports, 2015; GS 007 & GS 009 Accounts Payable Records & PO's, Treasurer's Office Visa Bills, 2012-2015 Voided PO's, County Visa's, A/P for Recorder of Deeds, MOPS, PA, LE Restitution Fund, DSSSF, Inmate Security, Civile Fees & Sheriff Revolving, 2015; GS 008 Accounts Receivable, Medical Fund, CERF, 2010 & 2015; GS 007 & GS 009 Accounts Payable Records & PO's, County Clerk, Medical Fund, CERF; GS 076 Administrative Reports, Transfer Forms, Revoked Sales Tax Letters, Encumbrance Journal Entries, State Payment Forms; GS 010 Banking & Investment, Voided & Cancelled Checks, Stop Pays; GS 087 Unclaimed Property, 2010; GS 034 Federal & State Withholding; GS 008 Accounts Receivable, 2015. Commissioner Kaimann second. All ayes to carry the motion.
- Commissioner Bass made a motion to approve the following records disposition of the April 6, 2021 Municipal Election Materials: 028.001 Absentee Ballot Requests (retention 22 months); 028.002 Absentee Voter Lists & Reports (retention 22 months); 028.004 Appointments of Election Workers (retention 22 months); 028.006 Ballot Preparation Records (retention 22 months); 028.007 Ballots (retention 22 months); 028.009 Candidacy Records (retention 22 months); 028.010 Certificate of Ballots (retention 22 months); 028.017 Election Expenses (retention COA); 028.018 Election Notices (retention 22 months); 028.022 Oaths of Election Workers (retention 22 months); 028.024 Precinct Recount Certification (retention 22 months); and 028.032 Tally Book (retention 22 months). Commissioner Kaimann second. All ayes to carry the motion.
- Commissioner Bass made a motion to approve the following records of disposition of the Clerk's office: 004.CC 018.03 Revenue Expenditures, Accounts Payable Records, 2017. Commissioner Kaimann second. All ayes to carry the motion.
- Commissioner Bass made a motion to remove the following items from county inventory: Circuit Clerk, two (2) hold punch, inventory tag# 2344 and 2187, dispose via trash. Commissioner Kaimann second. All ayes to carry the motion.

- Commissioner Bass made a motion to table the discussion on the Lincoln County Smoking Policy. Commissioner Kaimann second. All ayes to carry the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Tuesday, February 14, 2023, at 1:30 p.m.

Kenneth Schulte

Kenneth Schulte
County Clerk



Joseph Kaimann

Joseph Kaimann
Presiding Commissioner

Mike Mueller

Mike Mueller
Associate Commissioner District I

Matt Bass

Matt Bass
Associate Commissioner District II